

# Cover letter

Remember to include a cover letter when submitting a manuscript.

The cover letter should contain:

- manuscript title and running head
- 3–5 keywords
- the authors' names, workplaces and workplace address in the right order
- the name, telephone number and e-mail address of the corresponding author
- the authors' ORCID iDs
- any notes and acknowledgements
- information on whether the manuscript has been made publicly available previously (e.g., preprint, whether the manuscript is based on a specialist or student thesis, other)
- a brief description (max. 1,000 words) of why the work is important and of the most important implications.
- the registration number from [WHO International Clinical Trials Registry Platform \(ICTRP\)](#), [ClinicalTrials.gov](#) or other relevant database, where applicable
- necessary permission obtained to reproduce images, illustrations and figures, where applicable

The cover letter must be uploaded as a Word file in the ScholarOne system (in step 2: "File Upload").